

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA , December 21, 2004
CAUCUS 6:30 P.M.

6:30 PM Work Study Caucus Session Discussion & Possible Action:

- **Pending Council Agenda Items**
- **Report on the refunding of the City's 1998 and 1999 general obligation bonds; nominal savings on the new bonds will be about \$231,386 over the same term**

Pledge of Allegiance

Roll Call

Minutes of the Regular Meeting December 7, 2004

Bills & Payroll for the first half of December

Motion –Adopt Special Ordinance 2004-1060: Establishing the property tax levy for the fiscal year ending April 30, 2005. (Schilling)

Motion –Adopt Special Ordinance 2004-1061: Approving a variance from building set back requirements to enable construction of a shop and show room building at 520 North 19th Street. (Danny W. Gordon, Applicant)

Motion –Adopt Resolution 2004-2572: Declaring that 1.917 acres of real estate at Lake Paradise is no longer necessary or required for use of the municipality and authorizing the management staff to negotiate for a contract proposal to sell this real estate to the Wabash Fire Protection District. (Gambill)

Motion –Adopt Resolution 2004-2573: Declaring that real estate located at 2113 Marion Avenue, 2808 Cedar Avenue and 1500 Richmond Avenue is no longer necessary or required for use of the municipality, authorizing the management staff to solicit sealed bids for the sale of the property and establishing a minimum sales price based upon 80% of its appraised value. (Carter)

Motion – Approve Council Decision Request 2004-395: Approving a \$14,945 budget amendment to book a loan liability and to authorize the mayor to sign an amended installment promissory note held by Coles County Emergency

Communications (CECOM) allowing for the addition of \$4,982 a year over three years, a total of \$14,945 at no interest, to CECOM who will provide funds required for the immediate acquisition of computer aided dispatch software for the Mattoon Police Department. (Hesse)

Motion- Approve Council Decision Request 2004-396: Approving the appointment of Brenda J. Smith to an Administrative Assistant position in the Police Department. (Hesse)

Motion –Approve Council Decision Request 2004-397: Authorizing submission of an application for a FY 2004 Law Enforcement Block Grant for a \$20,000 project to purchase mobile data computers. This grant requires a 10% local matching share that would be appropriated in next year’s budget upon grant approval. (Hesse)

Motion –Approve Council Decision Request 2004-398: Authorizing the mayor to sign an agreement with Cost Recovery Corporation for auditing services to determine whether the municipality may be being overcharged for gas, electric and telephone utility services at a fee based upon 50% of the actual savings achieved over a five year term. (Carter)

Motion -Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):

Review performance appraisal reports for management employees:

- Ø Mike Dow, Street Superintendent (11/01/2004)**
- Ø Beth Hettinger, Tourism Coordinator (11/20/2004)**

Reconvene from closed session; consider motions or notice of motions pertaining to topics discussed in closed session.

Adjourn